

Office Memorandum • ~~SECRET~~ **CONFIDENTIAL** UNITED STATES GOVERNMENT

TO : Chief, Plans and Policy Staff

DATE: 1 February 1956

FROM : Chief, Assessment and Evaluation Staff

SUBJECT: Weekly Report #5
Assessment and Evaluation Staff
25-31 January 1956

I. SIGNIFICANT ITEMS.

A. Office of the Chief.

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The very unpleasant task of straightening out the A & E assessment files, begun last spring after a push by [] has been completed. As a result, the files have been reduced by nearly half, and approximately 50 file drawers of material have been packaged for transmission to the records holding area. Accomplishment of this task was made possible only by the willingness of the A & E clerical staff and volunteers from other staffs in the Office of Training to work overtime.

OTHER ACTIVITIES.

A. Office of the Chief.

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1. Chief, A & E, attended a conference with [] and [], with members of the Personnel Research Branch of The Adjutant General's Office. The purpose of the conference was to discuss the possibility of integrating the Army's testing battery with ours, as far as selection of JOT candidates is concerned. Discussions are being pursued, but a practical plan has not yet been devised.

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2. [] FI, and [] CI, as a special committee appointed by the Clandestine Services Training Committee, met with Chief, A & E, to discuss a possible revision of the CSI concerned with assessment referral and the handling of assessment reports. The ultimate purpose is to achieve somewhat better control, both of the referral and of the circulation of the reports.

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3. Chief, A & E, and [] met with [] and members of his staff. The purpose was to discuss the problem of insuring readier and more direct communication between [] staff and A & E on matters of common concern.

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B. Assessment Branch.

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1. [] visited [] on 30 January to discuss the performance of a particular student with []

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25 YEAR RE-REVIEW

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2. At the request of the DCI, as transmitted through Chief, PP Staff, the A & E study on brainwashing is being revised so that its classification can be changed to Confidential.

C. Testing Services Branch.

1. On Wednesday, 25 January, by special arrangement, the Professional Employee Test Battery was administered to a group of 10 Air Force officers at a non-agency location.

D. Training Evaluation Branch.

1. A draft evaluation form, for use in the Area Studies Program, was received from [] of LETS, and returned with minor comments.

2. [] met with [] at Headquarters and [] at [] to discuss evaluation problems relative to the Action Course training program.

3. [] met with [] Administrative Officer at [], to discuss further the problems of screening locally recruited personnel.

4. [] visited [] for two days to assist [] in formulating evaluation material for the Operations Course.

III. PERSONNEL NOTES.

[], Chief, Testing Services Branch, completed the Basic Orientation Course on 27 January 1956.



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